

HUMAN RESOURCES OFFICE  
MARYLAND NATIONAL GUARD  
29TH DIVISION STREET  
BALTIMORE, MARYLAND 21201-2288  
TELEPHONE: (410) 576-6110

POSITION VACANCY ANNOUNCEMENT #11-074 OPENING DATE: 15 April 2011 CLOSING DATE: 13 May 2011

**FULL TIME MILITARY / ACTIVE GUARD RESERVE (AGR) POSITION VACANCY**

BRANCH OF SERVICE:  X  ARMY NATIONAL GUARD   AIR NATIONAL GUARD

POSITION TITLE: DEPUTY COMMANDER (01A00)

HIGHEST GRADE AUTHORIZED MAJ/O4

ORGANIZATION AND LOCATION: 32<sup>nd</sup> Civil Support Team (WMD), 2253 Huber Road, Ft. George G. Meade, MD 20755-5057

**SALARY:** Full Military Pay and Allowances, depending on rank and longevity of selectee.

**WHO MAY APPLY: OPEN TO CURRENT ON BOARD AGR OFFICERS AND TRADITIONAL OFFICERS OF THE MARYLAND ARMY NATIONAL GUARD ONLY.**

GENERAL ELIGIBILITY REQUIREMENTS:	INITIAL ENTRY QUALIFICATION:	ON-BOARD AGR QUALIFICATIONS:
<ol style="list-style-type: none"><li>1. Must meet physical standards of AR 600-9 and AR 135-18, Table 2-1.</li><li>2. Must not be under current suspension of favorable personnel actions.</li><li>3. Applicants must not be entitled to receive Federal military retired or retainer pay.</li><li>4. Must be able to serve at least three good years in active status prior to mandatory removal.</li><li>5. Personnel applying for an initial tour with fifteen (15) or more years of active military duty credited toward retirement must have a waiver from the National Guard Bureau (NGB-ARM) prior to placement on tour.</li><li>6. Applicants who have voluntarily separated from the AGR Program are not eligible to re-enter for one year from date of separation.</li><li>7. Applicants who have voluntarily separated from the AGR Program in lieu of adverse personnel actions, or who have been involuntarily separated from the AGR Program are not eligible to re-enter the program.</li></ol>	<ol style="list-style-type: none"><li>1. Must meet entry requirements of AR 135-18.</li><li>2. <b>Must be medically qualified under AR 40-501, Chap 3. PHA or flight physical must be within 12 months prior to initial entry. Selectee must be medically certified as drug free, be tested for HIV within 24 months of initial entry.</b></li><li>3. As a condition of employment, service members may be required to attend a mandatory PEC training within the first year from the in-processing date if selected.</li><li>4. <b>Non AGR Soldiers must have completed an Officers Basic Course per 135-18 table 2-1, Rule D, 1(a).</b></li></ol>	<ol style="list-style-type: none"><li>1. Must meet requirements of AR 135 -18 and NGR 600-5.</li><li>2. ARNG/ARNGUS soldiers must possess AOC of the AGR duty position or become qualify in that AOC within 12 months.</li><li>3. Failure to qualify in AGR duty position AOC within 12 months of assignment will result in mandatory separation from the AGR Program per Chapter 6, NGR 600-5.</li><li>4. Must be within grade requirements of MTOE/TDA position and NGB staffing guide.</li><li>5. <b>If announcement is open to Enlisted soldiers eligible for commission, Enlisted AGR soldiers must have an OCS completion certificate or a warrant officer pre-determination packet.</b></li></ol>

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**DESCRIPTION OF DUTIES:** Functions as the unit Executive Officer. Ensures staff compliance with all applicable regulations and standards. Functions as unit resource manager. May supervise the main Command Post (CP) operations and displacements. Directs the CST staff and approves all detection, identification and sample collection missions. Meets with a variety of civilian and government agencies and senior military leaders to discuss CST concepts, missions. Plans CST involvement in federal/state/local WMD response efforts. Implements new policies for CST. Becomes proficient in the Incident Command System (ICS) employed at the state/local level. When directed, serves as a liaison and POC with government agencies and Incident Commanders on consequent management activities. Coordinates with FBI, state and local law enforcement agencies to receive domestic terrorism threat briefings. Ensures a CST officer is designated for Interagency Liaison duty during WMD incidents/exercises. Functions as the unit public affairs officer and incorporates a media management concept into CST operations plans. Participates in Federal, state and DoD consequence management/emergency response exercises. Determine unit composition most likely to accomplish assigned missions to provide pre-positioning technical operations, and follow on support for identification and sample collection missions. Plan Joint and Combined training-coordinate the activities of any attached or assigned military assets. Recommend task organization and task assignment to subordinate elements of the command. Attends domestic terrorist threat briefings. Monitors downrange mission activity. Ensures all equipment assigned is fully operational at all times. Responsible for representing the commander, when required. Serves as Acting Commander in the Commander's absence. **Performs other duties as assigned.**

**QUALIFICATIONS REQUIRED:** **AOC 01A00** Applicant must possess or be able to obtain a **Top Secret** clearance within one year of the assignment. Applicant must be qualified for appointment in the position based on MTOE/TDA duty assignment. Applicants must possess the AOC required for the position within a year of appointment. Prior CST experience and training in weapons of mass destruction response is preferred. SQI (R) preferred. AGR applicants must pass an OSHA physical, M-Day applicants must allow a review of last PHA and medical record. Applicants will submit last two APFT scores (DD 705). Must not have any flagging actions that would prevent them from applying.

#### **SPECIAL INFORMATION**

1. **Reassignment during this tour will not be authorized.**
2. Over 150 days of TDY will be required annually during the first year of CST assignment. (Average years will require 100 days of TDY)
3. Will be required to live within 60 minutes of the unit location. (PCS move may be required.)
4. Will be required to complete an annual OSHA physical.
5. Must be successful in completing the CST training.
6. Applicants will bring a current copy of their driving record and their medical records to the interview.
7. Appropriate military uniform will be worn during duty hours.
8. Continuation of tour is subject to findings of the AGR Tour Continuation Board and the Adjutant General.
9. You must have at least 3 years remaining on current enlistment on the first day of the initial tour. Applicants must re-enlist or extend in order to meet this requirement.
10. Initial Tour AGR soldiers who do not become qualified within 12 months will be reassigned to a position for which they are qualified or be separated from the AGR program.
11. All AGR soldiers will sign a Certificate of Agreement and Understanding prior to being ordered to AGR duty.

#### **APPLICATION PROCEDURES / REQUIRED DOCUMENTS**

##### **INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

1. NGB Form 34-1, signed, dated and annotated job number and email contact information.
2. Selected individual may be required to undergo a Periodic Health Assessment and HIV test, **(must allow review of last PHA)**.
3. Signed certified copy of updated DA Form 2-1 or updated ORB and PQR from MSC Human Resource Specialist.
4. Three latest OERs.
5. Letter of Recommendation / performance evaluation (DA 1059) on individuals not requiring an OER.
6. DA photo in Class A uniform.
7. All soldiers must have documentation showing they meet current HT/WT Standards IAW AR 600-9: provide Tape Test DA Form 5500 (Males), DA Form 5501(Females).
8. All Soldiers must have documentation showing they meet current APFT retention standards IAW AR 40-501; provide DA Form 705, not more than 6 months old for current AGR members and 12 months for traditional members, **showing last two (2) APFT's**.
9. DA 3349 must be submitted for soldiers with Permanent Profiles.
10. Unit memo or documentation verifying no Flagging Actions.
11. INITIAL ENTRY ONLY: (BOTH of the following must be submitted)
  - a) NGB Form 23 from (Unit or MSC Human Resource Specialist).
  - b) Provide all DD 214s. (Long version copies 2, 4, 7, or 8).
12. Forward application and attachments to:  
**Office of The Adjutant General**  
**ATTN: MDARNG-HRO-AGR**  
**Fifth Regiment Armory**  
**29<sup>th</sup> Division Street**  
**Baltimore, MD 21201-2288**
13. Application screening will be made without regard to race, religion, color, gender, or national origin.
14. Applicants are subject to a personal interview, before a military board upon notification of time and place. Necessary travel will be at the expense of the individual. Inquiries concerning specific aspects of the duty position should be directed to the Selecting Official.
15. Selection criteria are based on military education, experience in career management field, source of MOS, civilian education and experience related to the position.
16. Eligibility of Guardswomen will be consistent with applicable assignment policies of NGR 600-100 for Officers.

**NOTE: Include the Job Number and Job Title on your application. Applications received after the closing date will be returned.**  
**BINDERS/FOLDERS ARE NOT NECESSARY. APPLICATIONS SUBMITTED IN BINDERS/FOLDERS WILL BE REMOVED PRIOR TO BEING FORWARDED TO INTERVIEWING OFFICIALS. BINDERS/FOLDERS WILL NOT BE RETURNED**